



VILLAGE OF STOCKBRIDGE

APPLICATION FOR CONNECTION TO MUNICIPAL WATER SYSTEM

Village of Stockbridge Michigan (Modified) Code of Ordinance Chapter VI, Article II Water Systems, Chapter 34, **Sec. 34-27. - Mandatory connection.**

All residential dwellings, commercial, industrial, or business structures, and other primary structures on a parcel of property, except accessory buildings such as non-commercial garages, within the village in which a supply of water is necessary for its use or occupancy as determined by the village's water department in its sole authority, shall connect to the water system provided by the village, if available.

Drawings 6ea. required shall be a minimum of 24" X 36 "

Instructions to applicant: Please complete the information below and submit this application with the applicable Fee.

PROJECT NAME: \_\_\_\_\_

LEGAL OWNER OF PROPERTY: \_\_\_\_\_

DEVELOPER/OWNER \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL of the owner of property \_\_\_\_\_

E-Mail of business owner \_\_\_\_\_

PHONE NUMBER Business owner: \_\_\_\_\_ . Estimated

Completion Date (if applicable) \_\_\_\_\_

Property Legal Description: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Tax ID number of property \_\_\_\_\_ Existing Zoning of Property: \_\_\_\_\_

Numbers of residential equivalent units. (REUs) \_\_\_\_\_

Description of what type of business specifically will be occupying space.

Hours of operation \_\_\_\_\_

APPLICATION FEES: \$1,500.00 plus cost of Inspection by Village employee \$25.00 and plus the 120 % of the cost of water meter to be obtained from Village Clerk as price of meters changes frequently plus:

The cost of labor and material necessary to install meter will be billed after meter is installed.

Any additional cost associated with Installation will be billed at completion of connection Fees does not include plumbing permit or any other cost incurred by village and will be billed within 30 days of installation and payment must be made withing 30 days of receipt of bill.

Total fees Collected; \_\_\_\_\_

Applicants: Signature: \_\_\_\_\_ Date \_\_\_\_\_

OFFICIAL ACTION: Village Office Date Received: \_\_\_\_\_

Date application Received: \_\_\_\_\_

DPW approval / rejection \_\_\_\_\_ Date: \_\_\_\_\_

Village engineer approval / rejection \_\_\_\_\_ Date: \_\_\_\_\_

### 1. Property Description:

**The following information shall be included on drawings submitted with application.**

- a. Lot Dimensions
- b. Location of proposed and existing structures on site.
- c. Location of proposed water line and length of run
- d. Proposed Location for water meter.
- e. Size of water line
- f. Streets right-of-way, widths, and street names

2. AFFIDAVIT: The undersigned affirms that they are, the (specify: owner, lessee, or other interest) involved in this petition, and that the foregoing answers, statements, and information are in all respects true and to the best of this (their) knowledge, correct.

Signed \_\_\_\_\_

Date: \_\_\_\_\_

Address \_\_\_\_\_

*NOTE: (The party or parties signing the above affidavit should remember that his or their right to the above permit is subject to annual review. The standards on which this permit is issued must be maintained to insure annual renewal).*

Action taken by Village DPW and Village engineer [ ] Approved [ ] Not Approved [ ] approved with conditions

\_\_\_\_\_  
\_\_\_\_\_

CLERK, VILLAGE OF STOCKBRIDGE

Date Received: \_\_\_\_\_

- a. Fee of \$1,500.00 per residential equivalent will be charged for connections to the potable water system, for potable water service.
- b. \$0.00 additional per residential equivalent will be charged for connections to the potable water system for fire suppression system service.
- ii. Inspection fees of \$25.00 will be charged for each inspection and all inspections will be made by the public works department.
- iii. In addition to the capital connection charge in paragraph 1.3.2. (i.), for connecting the village water supply to each property, the charge shall include 120 percent of the actual cost of the meter and material, actual labor costs, and equipment cost of installation by the village.
- iv. A deposit equal to the capital connection fee to making any connection is required before a connection shall commence. The remaining cost of installing a service lead shall be paid within 30 days of invoice.
  - 1. Reserved.
  - 2. 4.80 per 1,000 gallons.
  - 3. Swimming pool fills for village residents: Same charge per 1,000 gallons or fraction thereof as set forth in paragraph 1.3.3 (i) (2) above.
  - 4. Rates. Ready to service fee per quarter for system operation and maintenance for metered user shall be determined as follows:
    - Water ready to serve (5/8"): \$61.02.
    - Water ready to serve (3/4"): \$61.02.
    - Water ready to serve (1"): \$101.90.
    - Water ready to serve (1.5"): \$203.21.
    - Water ready to serve (2"): \$325.25.
    - Water ready to serve (3"): \$651.11.
    - Water ready to serve (4"): \$1,017.25.
    - Water ready to serve (6"): \$2,033.87.

EXHIBIT 1. - TABLE OF UNIT FACTORS TO APPENDIX A THE RATES RESOLUTION

new

RE = Residential Equivalent Unit

Unit factor = minimum to be 1.00

EXPAND

Apartments		
	per apartment	1.00
	per community room	1.00
	per office	1.00
Auto Dealer		1.00 for 12 employees or fraction of 12. Any number of employees over 12: .25 RE for every 3 employees.
	and car wash	2.25/bay

	and auto repair	1.00
Bank		1.00 for every 12 employees or fraction of 12. Any number of employees over 12: .25 RE for every 3 employees.
Bowling Center		1.00
Bar		
	with no food service	.06/seat
	with full food service	.13/seat
	with sandwiches only	.07/seat
Barber Shop		1.00 for 1 or 2 chairs; .50 RE
	Beauty Shop	for each additional chair
Car Wash		2.25 for each stall
Care Home		.21/bed
Church		
	without kitchen	1.00
	with kitchen	1.50
	with nursery	1.50
	with kitchen and nursery	2.00
Cleaners		
	pick-up only	1.00
	with dry cleaning	1.25/person
Clinic or Doctor's Office		1.00 for clinics with one doctor. Any number of doctors over one: .50 per doctor.
Department store		1.00 for every 12 employees or fraction of 12. Any number of employees over 12: .25 RE for every 3 employees.
Grocery store		1.00 for every 12 employees or fraction of 12. Any number of

	employees over 12: .25 RE for every 3 employees.
Garage/service station/auto repair	1.00
Gas Station	1.00
Hotels and Motels	
with bar	.25/bed
with restaurant	.25/bed + .06/seat
with bar and restaurant	.25/bed + .13/seat
Industrial including Machine Shops	
(domestic sewage only)	1.00 for every 12 employees or fraction of 12. Any number of employees over 12: .25 RE for every 3 employees.
Halls	1.00
In-home Business (with sales tax license)	.50 + 1.00 for residence
Laundry	
self-service	1.75/washer
Office Building	1.00 for every 12 employees or fraction of 12. Any number of employees over 12: .25 RE for every 3 employees.
Public Institutions	
(excluding schools and hospitals)	1.00
Restaurant	
cafeteria/sit down	.07/seat
drive-in	.28/parking space
with bar	.13/seat

Retirement Home	.21/bed
School	1.00 for every 21 persons in school population including students and faculty.
Single Family Residential Home	1.00
Store	1.00 for every 12 employees or fraction of 12. Any number of employees over 12: .25 RE for every 3 employees.
Supermarket	1.00 for every 12 employees or fraction of 12. Any number of employees over 12: .25 RE for every 3 employees.
with meat market	2.00
Swimming Pool-Commercial	3.00
Trailer Park	
per office unit	1.00
per trailer	1.00
per community room	1.00 if rented for non-residential uses.
Veterinarian Clinic	1.00
Warehouse	1.00 for every 12 employees or fraction of 12. Any number of employees over 12: .25 RE for every 3 employees.

Sec. 34-27. - Mandatory connection.

- (a) All residential dwellings, commercial, industrial, or business structures, and other primary structures on a parcel of property, except accessory buildings such as non-commercial garages, within the village in which a supply of water is necessary for its use or occupancy as determined by the village's water department in its sole authority, shall connect to the water system provided by the village, if available.
- (1) The water system shall be deemed available to the landowner if the supply runs through, adjoins, or is within 300 feet of any public street, right-of-way, public property, alley, or easement, abutting the property upon which the dwelling or other structure is located.
- (2) Connection to the village water system shall be mandatory, if available:
  - a. For all new dwellings and other structures; or
  - b. For any user whose existing private water supply system fails or requires replacement.
- (b) The owner of property in the village upon which a dwelling or structure requiring water is located, who maintains a private water system, where the village water system is available, shall be charged and pay a quarterly fee established by the village council.
- (c) Water extensions. The total expense of extending water mains shall be borne by the benefitted property owner(s) in accordance with any provisions of a contract or by a special assessment(s). Any water main extension must be located in a public street, right-of-way, public property, alley or easement, running the full width of any property to be served by the proposed water main extension, and it shall be parallel to said public street, right-of-way, public property, alley or easement, whenever possible. If an existing water main does not run the full width of the property proposed to be served, then the property owner must extend the water main the entire length of the public street, right-of-way, public property, alley or easement across the property to be served, at the owners expense. Where the village council, in its discretion, determines that it is appropriate to do so, it may permit connection without extension upon conditions it deems appropriate, including entering into an agreement which shall be recorded with the register of deed's office and which shall run with the land so as to protect the possibility of extension in the future. The water department may permit connections on corner lots where a water main does not run along the front road right-of-way on both sides, but does run the full length on at least one side. The purpose of these requirements is to get the main extension past the benefitted property to the next adjacent parcel for future expansions.

(Ord. No. 2021-06-07, § 1, 6-7-2021)

Sec. 34-28. - Application and process of connection or expansion of existing connection.

- (a) Any person, firm, corporation or other entity desiring the use of water furnished by the village water system shall make written application to the village clerk, stating the street address and ownership of the residence, business, or area to be furnished water, and pay the village clerk the applicable connection charge as set by this resolution of the village council.
- (b) Meters.
  - (1) All water furnished to structures throughout the village's public water supply system shall be measured by a meter(s) installed, owned and controlled by the village.
  - (2) All meters shall be installed in an accessible area inside a building except as set forth in the meter pit subsection (6).

- (3) All meters shall be sealed and no one other than an authorized employee or agent of the water department shall break such a seal. If the water department finds a seal to be broken or ineffective, the water department shall replace the meter seal and a replacement charge, set by resolution of the village council, shall be assessed to the water bill of the property owner.
  - (4) Additional meters. The owner of property, upon approval of an application and payment of costs and fees, as set by resolution of the village council, may have an additional meter installed for the separate metering of water use for irrigation or other similar use where the water does not pass through the sewer system. Any new structures, including duplexes, multi-family dwellings, condominiums or multitenant buildings shall have separate meters installed for each dwelling unit. Dwellings under separate ownership may have separate meters installed for each dwelling unit upon payment of cost and fees, as set by resolution of the village council.
  - (5) Master meters. Other use of meters, including, but not limited to, apartment buildings, mobile home parks and/or campgrounds shall have an approved master meter installed at a location to be determined by the water department. The water department shall read the master meter and shall bill the property owner based on the master meter reading.
  - (6) Meter pits. In the event that a service line will be more than 300 feet from the public road, right-of-way, public property, alley, or easement containing the water main, to the structure, a meter pit shall be required. Meter pits shall not otherwise be permitted except in cases where the water department deems it necessary or acceptable as a result of special circumstances. In instances where a meter pit is approved or required, the meter pit and vault must be constructed according to the plans and specifications approved by the water department. The additional cost for the meter pit materials as well as for larger sized meters, if necessary, shall be the responsibility of the property owner. Upon the recommendation of the water department and for good cause shown, the village council may waive the requirements for the installation of a meter pit.
- (c) Inspections.
- (1) Use of the village water system or the meter connection to the village water system shall be construed as consent to access, inspect, or service by water department agents, at all reasonable or necessary hours. No person shall refuse to admit a water department representative to any premise for these purposes. If access by any water department representative is denied or hindered, water service may be disconnected 24 hours after providing written notice to the owner or occupant. Such notice may be served in person or by posting in a conspicuous spot upon the property.
- (d) Property owner service line installation requirements.
- (1) All pipe outside of the building from the main to the meter shall be a minimum cover of 60 inches to existing grade. Service lines in crawl spaces and unheated structures must be sufficiently protected to prevent freezing. The water department may grant special permission for less cover when warranted.
  - (2) A property owner's service line shall be installed in a direct line from the house to the street. If the service line enters the building from the side, it shall be installed at a right angle to the street and as close to the building as local conditions permit. The property owner's service line should not be laid closer than ten feet to any drain, sewer, gas line, or other underground facility unless constructed with materials as set forth in and as required by the State of Michigan's Construction Codes. At least 18 inches of the property owner's service lead shall extend beyond the point where the curb box and curb stop are set which normally is 12 inches toward the water main from the right-of-way and marked by a stake. The service line must be installed, inspected and connected into the meter blank prior to installation of the tap by the department.



- (3) As to additional testing requested by the water department, a fee as established by the village by resolution, shall be paid by the owner of the real property whose water service is being tested.
- (e) Materials. The use of all fittings, connections and materials shall be subject to the approval of the water department. All materials used in a connection system are subject to the following requirements:
  - (1) All new taps and services including tap and service lines shall be at least one inch in diameter.
  - (2) Services less than three inches in diameter shall be installed NSF 61 approved materials.
  - (3) Services four inches and over shall be ductile iron pipe with a cement lining AWWA C-104 and C151, or PVC pipe AWWA C900, pressure class 150 DR18, or HDPE-3C. No other type of materials such as iron, steel or galvanized iron shall be used from the curb stop to and including the meter setting.
  - (4) A separate full port ball valve with a handle, of the same size as the meter connections shall be placed on the service pipe on both sides of the meter. Such valves shall be of a standard quality and make.
  - (5) Piping must be supported so that it will carry the weight of the meter [one inch is approximately five pounds].
  - (6) Bypasses and RPZ's are required on all one and one-half inches and larger commercial and industrial meter installations.
    - a. If a fire system is required, then the system shall comply with the Michigan Building Code.
    - b. If an irrigation system is installed, it shall have backflow prevention devices installed as described in the application of protective devices section. Bypasses will not be required on meters smaller than one and one-half inches.
  - (7) For all services larger than one inch, designs must be submitted, and approved by the water department, in writing, prior to installation.
  - (8) The customer service lines should be without joints from the meter to the curb stop. Couplings or approved joints may only be installed with the prior, written approval of the water department.
  - (9) The pipe shall have a full waterway throughout, equal to the inside diameter of the pipe. Pipe ends shall be reamed to remove any obstruction of the flow of water.
  - (10) All plastic service lines shall be required to have a copper tracer tape/wire run with the line to assist the village with water line tracing in the future.
- (f) Separate services.
  - (1) Single structures. A separate and independent building service shall be provided for every building. In situations where one building stands at the rear of another or an interior lot of the same parcel and no water main is available or can be constructed to the rear building through an adjoining court, yard, or driveway, with the village council's approval, the building service from the front building may be extended to the rear building.
  - (2) Subdivisions and condominiums. In any proposed subdivision or single-family site condominium development, the developer shall submit their design to the village for approval as part of the subdivision or condominium approval process.

(Ord. No. 2021-06-07, § 1, 6-7-2021)

Sec. 34-30. - Owner's responsibility.

- (a) Water services will be billed directly to the person(s) on file for residential or commercial property after an affidavit is filed with the village clerk by the landlord, along with a copy of the lease and the landlord provides 20 days' written notice of any changes to the tenancy by further affidavit.

The above information is not all inclusive. Applicants should familiarize themselves with the entire ordinance Chapter VI, Article II Water Systems.